

Deerfield Troop 50 Financial Policy

Adapted September 19, 2005

Purpose

To establish a set of Troop financial policies that can be consistently followed regardless of the size of the Troop or the Troop's financial condition.

Policies

Troop 50 does not want any Scout to be excluded from any Troop sponsored event because of costs. If any event creates a financial hardship the parents of the scout should contact the Scoutmaster or Committee Chairman. The Scoutmaster and/or Committee Chairman will review the scouts' participation in meetings, activities and fundraisers in the decision.

Dues are collected once a year in January, rather than paying a small amount each week or month. Dues are used for Council registration, insurance, Boy's Life, Program Materials, Awards etc. The amount of the annual dues will be decided by the Troop Committee each year.

Monies earned by a scout will remain in his passbook account as long as he is a registered scout. The funds in these accounts are to be used by that scout for any Troop sponsored activity or scouting related equipment. Should the scout not re-register the account is closed and the monies revert to the Troop Treasury.

From time to time the troop conducts fundraisers like our annual Spaghetti Dinner. Revenues from fund raisers can be shared with the individual scouts and placed in their passbook account. The Troop committee decides how the funds will be allocated between the troop and the scouts. The committee can award prizes for top selling scouts and patrols.

At the discretion of the Treasurer, refunds due scouts can be credited to the scout's passbook account.

The Troop Treasury pays for Brownsea training for scouts nominated by the Scoutmaster and selected by the Committee Chairman.

The Troop Treasury pays for Junior Leader training for all Junior Leaders.

The Troop Treasury pays for refreshments (cake and coffee) after special events such as Court of Honor and Eagle presentations.

The Troop Treasury pays for a plaque for Eagle scouts.

Registered scout leaders are entitled to 1 red class B t- shirt.

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Scout Activity Expenses

Most Troop camping trips and activities will be funded by the scouts who attend and the troop. The outdoor chairman will determine how many adult leaders are necessary to participate in the outing to make the outing work. This is usually determined by how many boys are going and how many cars it will take to get them there. Per scout rules you need a minimum of 2 adult leaders per event.

The Outdoor Chairman will estimate the event's total cost and determine the per person activity fee. Items to be included but not limited to are camping fees, lodging and transportation expenses. All leaders required to transport scouts or equipment attending the activity will be reimbursed for any transportation costs and activity fees for events farther than 50 miles one way. Expenses for pulling the trailer will be reimbursed for all events. Any unexpected shortage will be made up by the Troop Treasury; any unexpected overage will returned to the Troop Treasury.

Leaders and scouts will pay for their own food.

Generally adult leaders will be responsible for 'special' discretionary and or expensive activities such as rock climbing, football tickets, Philmont high adventure etc. At the discretion of the committee some or all of the activity's costs may be paid by the troop.

With committee approval the troop may from time to time hold events that are funded from the treasury where there is no charge to the scouts.

How Activity Fees are Determined

Fuel reimbursement will be determined by dividing the miles traveled by 16 mpg times the current price per gallon of regular gasoline or diesel fuel or the actual cost paid for the fuel with a submitted receipt. Where applicable toll charges will be estimated and added to the drivers' travel reimbursement and the participant's fee costs. The reimbursement for a driver pulling the troop trailer or another trailer for the troop will be 150% of the standard driver's rate or the actual cost paid for fuel with a submitted receipt.

Example: The troop goes on a camping trip that's 150 miles away (300 round trip)

Fuel = 300 miles x 5 (drivers) / 16 miles per gallon x 2.00 per gallon = 187.50

Tolls = 3.00 each x 5 = 15.00

Camping fees / park fees = 200.00

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Total estimated Fees = 402.50

Boys = 16

Adults = 5

Total attending = 21

Cost per person 19.16 (In reality this would probably be rounded to 20.00)

Each boy pays 19.16 and the troop pays for the 5 adults (5 x 19.16 = 95.80).

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Scouts who signup and pay for an activity who don't show will not receive a refund unless they have a note from their parents stating that they were sick or there was a family emergency.

In the rare case where an event is cancelled the fees will normally be reimbursed to the scouts' troop account. Money for food that has already been purchased will not be reimbursed but an effort to use or split up the food will be made.

First year initiation fees for Scouts recommended for the Order of the Arrow will be paid by the Troop. All other OA expenses and fees such as MaKajaWan camping expenses will be the responsibility of the scout.

Any expenditure over \$50, other than those required by position (Advancement or Outdoor Chairman) needs the committee's approval at a regularly scheduled meeting.

Anyone making purchases for the Troop should use the Troop's tax exempt number - E9982-8707-03.

Any changes or additions to the Troop's financial policies will require that the entire committee (all registered leaders) be notified of the suggested change prior to the next committee meeting. A majority vote of the members in attendance will change the policy.

Summer Camp Policy

Summer camp is self funding. The scout will be advised of summer camp fees and transportation expenses. The camp fees, fuel and transportation expenses for required adult leaders necessary to chaperone or transport scouts to Summer Camp will be figured into the fees scouts are charged for camp and reimbursed to the leaders. **The maximum reimbursable amount for a scout leader's transportation will be the round trip bus fare.** The scout will also be advised of other costs he may expect while at the camp so that he will bring that amount with him.

Scouts participating in weekend only camp activities will be expected to purchase meal tickets and reimburse the Troop for all fees and expenses paid by the Troop.

Required leaders will be chosen by the Troop's summer camp coordinator and the scoutmaster based on qualifications with a bias towards first come first serve. A reimbursable leader must be a registered adult leader with the Boy Scouts of America. The amount of adult leadership positions is determined by the camp and is presently one leader per 8 boys per 1 week session. In the case where the amount of boys attending camp is over a number divisible by 8 another leadership position is required. Presently MaKaJaWan doesn't charge for the first 2 adult leaders. The camp also requires adult chaperones on the camp bus when more than 8 boys are traveling in a troop. A typical session requires 3 to 4 adult leaders. Sometimes it's not possible to get enough adults who can stay for the whole week. In this case the leadership positions are split between 2 or more adults.

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An estimated cost per camper will be determined by the troop Treasurer and the summer camp coordinator based on the following example. The estimate will be high in order to cover unanticipated expenses because it is usually not practical to go back to the parents for more money once they have paid. Any excess money collected will be refunded to the scouts.

Example: (Because camp policies and fees change from year to year the details in this example are for illustration only and subject to change).

The troop has 22 boys going to camp for one week. The amount of leadership positions will be three. Two leaders volunteer to stay for the whole week and two volunteer to split the 3rd leadership position. One parent volunteers to cover from Sunday to Wednesday and the other volunteers to cover from Thursday to Saturday. The troop will pay the camp fees for all the adults. In this case since the first 2 adults are free the troop has to pay for one extra adult. Round trip bus or fuel will be paid to each of the 4 leaders.

Camp fee per Scout = 185.00 / week

Bus fare per Scout = 90.00 round trip

Leader expense:

90.00 fee the 3rd leader

360.00 Round trip transportation for 4 adult leaders @ 90.00

450.00 Total leader expense

450.00 / 22 boys = 20.45 share. Make it 25.00 to cover unanticipated costs.

Boys Camp Fee:

185.00 camp

90.00 for the bus

25.00 share of the adult expense

300.00 Total per Scout

If you don't register in time the camp charges a late fee which will be paid by the scout. If your late registration causes the requirement for another adult leader you may be refused.

Any other adults are welcome to come up at their own expense per camp rules.

If one of the partial week leaders decides to stay another day he / she will have to purchase their own meal tickets.